

Clubware 2.0 Facility Management Software is designed for running fitness, weight-loss, swim school and leisure facilities effectively and efficiently. From single businesses to franchised systems running over a wide area network, Clubware can meet your operational needs for a low total cost of ownership. Clubware 2.0's robust, scalable systems have been professionally built from the ground up using Microsoft .NET 2.0 architecture to integrate with Microsoft SQL Server up to version 2005. The result is an intuitive, extensive system to make administration the easy part of running your business.

Delivery and implementation includes hands-on assistance from trained Clubware staff with setup and maintenance processes, along with comprehensive training and resources for ongoing support.

For more information about Clubware 2.0 software, go to: www.clubware.co.nz.

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Clubware 2.0 Facility Management Software

Correspondence and Mail Merge Software



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Correspondence and Mail Merge Software

With the Clubware 2.0 suite of correspondence tools, you'll find it easy to stay in touch with your members either individually or en masse. The Correspondence Designer allows you to write and format letters, and the mail merge wizard easily adds personal details for the group of customers you select, with no need to use any other software. Clubware 2.0 is your total member correspondence solution.

Customise Your Correspondence

Design your own custom correspondence including your logo, club details and member database fields.

Total Correspondence Solution

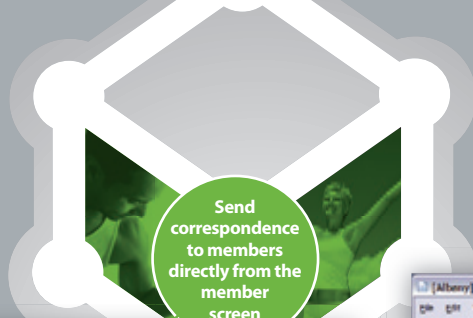
Perform mail merges to an unlimited number of members from within Clubware 2.0 without the use of Microsoft Word™ or other word processing software.

Log Follow-up Activities

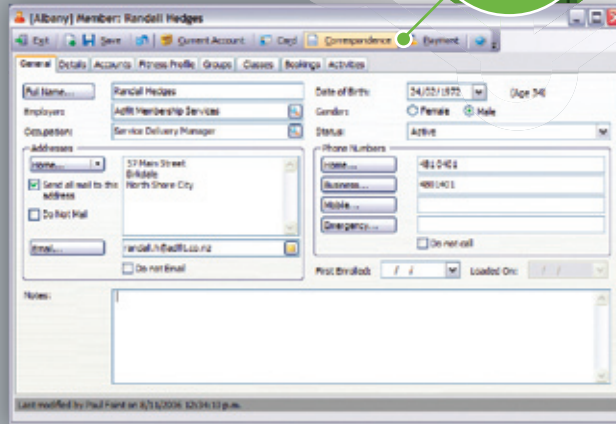
Automatically diary follow-up activities to match your correspondence and prompt staff to action.

Professional Design

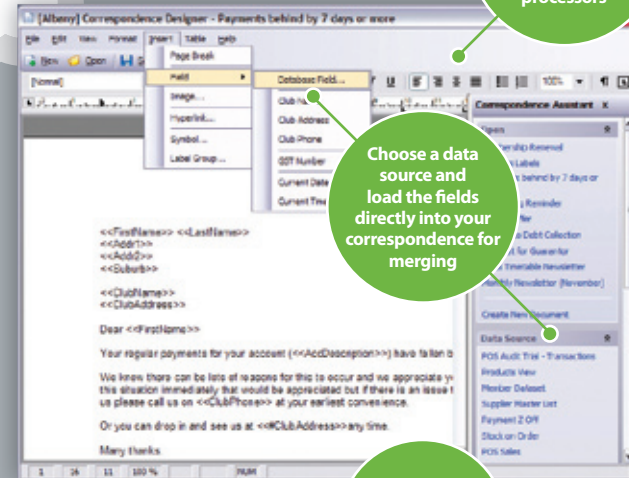
Present a more professional front in all of your customer correspondence. Whether you choose to send by email† or letter‡, you can use the same consistently professional design formats.



Send correspondence to members directly from the member screen



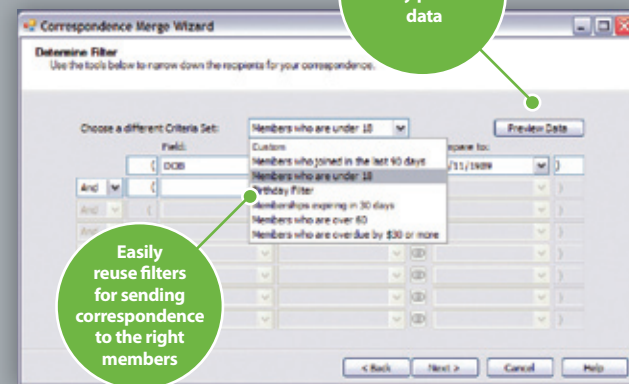
Use the same tools in the designer you would expect to find in today's word processors



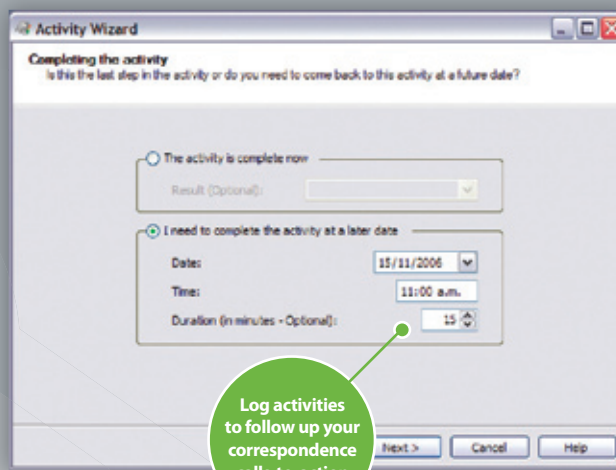
Choose a data source and load the fields directly into your correspondence for merging



Quickly and easily preview data



Easily reuse filters for sending correspondence to the right members



Log activities to follow up your correspondence calls-to-action

Easy-to-use Designer

Clubware 2.0's Correspondence Designer allows you to format text, design tables, add images and perform many of the functions you expect from your word processing software.

Design Address Labels and Documents

Finish off your correspondence design with address labels and documents that maintain your corporate style. Clubware 2.0's Correspondence Designer makes them easy to create and modify.

Multiple Documents

It's easy to apply your own criteria to select members for printing letters and address labels at the same time. There's no need for double handling and no risk of overruns.

Single Documents

Send routine emails to a single member in seconds with handy correspondence templates.

Display Activities at Arrival

Activities that you diary for follow-up after your letters and emails are automatically displayed on the member's next visit.

Import Options

Import RTF documents created in Microsoft Word™ or other programs, then add fields, images and tables and use them to create mail merge documents.

Export Options

Send or save your correspondence items as emails, printed letters or PDFs, or export them easily in HTML or RTF for use in other applications.

Reusable Data Sources

With the Clubware 2.0 correspondence suite, you choose the data fields and criteria from the database you want to use in your correspondence. Your selections can also be applied for Clubware 2.0 reports, and can be reused with ease.



† Requires Internet connection and valid email address

‡ Call us to discuss SMS